

**CROSS VERMONT TRAIL ASSOCIATION, INC.**

FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2020

**CROSS VERMONT TRAIL ASSOCIATION, INC.**

**JUNE 30, 2020**

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**INDEPENDENT AUDITOR'S REPORT**

The Board of Directors of  
Cross Vermont Trail Association, Inc.

We have audited the accompanying financial statements of Cross Vermont Trail Association, Inc. (a non-profit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Cross Vermont Trail Association, Inc. as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Pace & Hawley, LLC*

Berlin, Vermont  
June 15, 2021

**CROSS VERMONT TRAIL ASSOCIATION, INC.**  
**Statement of Financial Position**  
**June 30, 2020**

<b>Assets</b>	
Cash	\$ 277,141
Contributions and grants receivable	58,257
Prepaid expenses	1,694
Land	35,000
Other assets	25
Cash restricted long-term stewardship	<u>13,835</u>
Total assets	<u>\$ 385,952</u>
 <b>Liabilities and net assets</b>	
Accounts payable	\$ 16,691
Accrued wages and payroll taxes	2,299
Refundable advances	<u>5,000</u>
Total liabilities	<u>23,990</u>
 Net assets:	
Net assets without donor restrictions	68,771
Net assets with donor restrictions	<u>293,191</u>
Total net assets	<u>361,962</u>
 Total liabilities and net assets	 <u>\$ 385,952</u>

*The accompanying notes are an integral part of these financial statements.*

**CROSS VERMONT TRAIL ASSOCIATION, INC.**

**Statement of Activities**

**For the Year Ended June 30, 2020**

	Net Assets Without Donor Restrictions	Net Assets With Donor Restrictions	<u>Totals</u>
<b>Revenues</b>			
Contributions	\$ 15,798	\$ 110,677	\$ 126,475
Grants	22,000	112,032	134,032
Program and event income	697	-	697
Less: cost of sales	(158)	-	(158)
Interest	<u>12</u>	<u>388</u>	<u>400</u>
Total revenue	<u>38,349</u>	<u>223,097</u>	<u>261,446</u>
 <b>Net assets released from restrictions</b>			
Satisfaction of program restrictions	<u>126,160</u>	<u>(126,160)</u>	<u>-</u>
 <b>Expenses</b>			
Program services:			
Trail activities	<u>123,187</u>	<u>-</u>	<u>123,187</u>
Supporting activities:			
Management and general	12,046	-	12,046
Fundraising	<u>1,462</u>	<u>-</u>	<u>1,462</u>
Total supporting activities	<u>13,508</u>	<u>-</u>	<u>13,508</u>
Total expenses	<u>136,695</u>	<u>-</u>	<u>136,695</u>
 Change in net assets	27,814	96,937	124,751
 Net assets, beginning of year	<u>40,957</u>	<u>196,254</u>	<u>237,211</u>
 Net assets, end of year	\$ <u>68,771</u>	\$ <u>293,191</u>	\$ <u>361,962</u>

*The accompanying notes are an integral part of these financial statements.*

**CROSS VERMONT TRAIL ASSOCIATION, INC.**  
**Statement of Cash Flows**  
**For the Year Ended June 30, 2020**

<b>Cash flows from operating activities</b>	
Change in net assets	\$ 124,751
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Contributions restricted for stewardship endowment	(4,000)
(Increase) decrease in contributions receivable	(37,257)
(Increase) decrease in prepaid expenses	(108)
(Increase) decrease in other assets	25
Increase (decrease) in accounts payable	13,252
Increase (decrease) in accrued payroll and taxes	1,023
Interest income reinvested in stewardship endowment	<u>(198)</u>
Net cash provided by operating activities	<u>97,488</u>
 <b>Cash flows from investing activities</b>	
Purchase of land	<u>(25,000)</u>
 <b>Cash flows from financing activities</b>	
Contributions restricted for stewardship endowment	4,000
Interest income reinvested in stewardship	<u>198</u>
Net cash provided by investing activities	<u>4,198</u>
 Net increase in cash	 <u>76,686</u>
 Cash and restricted cash at beginning of year	 <u>214,290</u>
 Cash and restricted cash at end of year	 \$ <u>290,976</u>
 <b>Supplemental disclosure of cash flow information</b>	
Cash paid during the year for interest	\$ <u><u>60</u></u>

*The accompanying notes are an integral part of these financial statements.*

**CROSS VERMONT TRAIL ASSOCIATION, INC.**  
**Statement of Functional Expenses**  
**For the Year Ended June 30, 2020**

	Programs	Management & General	Fundraising	Total Expenses
Advertising	\$ -	\$ -	\$ 25	\$ 25
Easement acquisition	23,712	-	-	23,712
Facility	-	1,587	-	1,587
Fees	-	113	-	113
Insurance	-	1,496	-	1,496
Interest	-	60	-	60
Legal services	5,348	-	-	5,348
Member dues	-	693	-	693
Postage and mailing	-	105	555	660
Professional and technical services	3,402	5,148	21	8,571
Stewardship	22	-	-	22
Trail projects direct expenses	49,110	-	-	49,110
Trail projects contractor expenses	29,003	-	-	29,003
Wages and payroll taxes	12,487	2,799	861	16,147
Other	103	45	-	148
	<u>\$ 123,187</u>	<u>\$ 12,046</u>	<u>\$ 1,462</u>	<u>\$ 136,695</u>

*The accompanying notes are an integral part of these financial statements.*

**CROSS VERMONT TRAIL ASSOCIATION, INC.**  
**Notes to Financial Statements**  
**June 30, 2020**

**1. Summary of significant accounting policies**

Cross Vermont Trail Association, Inc. (the Organization) is a non-profit organization established to assist municipalities, recreation groups, and landowners in the creation and management of a four-season, multi-use trail across the state of Vermont for public recreation, alternative transportation, and awareness of our natural and cultural heritage. The Organization is governed by a Board of Directors with an administrative office located in Montpelier, Vermont. The Organization is supported primarily through grants and contributions.

- A. Reporting entity - The Organization is classified as a non-profit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from United States federal and state income taxes. Contributions to the Organization are deductible as allowed under Section 170(b)(1)(A)(vi) of the Code.
- B. Financial statement presentation - The Organization presents its financial statements in accordance with accounting principles generally accepted in the United States of America as promulgated by the Financial Accounting Standards Board (FASB) in its Accounting Standards Codification (ASC) No 958, Not-for-Profit Entities, section 205, *Presentation of Financial Statements of Not-for-Profit Organizations*. Under section 205, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: with donor restrictions and without donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends, or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions with donor restrictions whose restrictions are met in the same period are shown as contributions with donor restrictions.
- C. Basis of accounting -The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.
- D. Use of estimates - The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.
- E. Cash – Cash includes demand deposits, money market funds and certificates of deposit which have no potential loss of principal. Cash, for purposes of the statement of cash flows, includes cash restricted for long-term purposes.
- F. Property and equipment - Property and equipment in excess of \$5,000 are capitalized at cost when purchased or estimated fair market value, if received by donation or acquired under a capital lease agreement. Donations of property and equipment are recorded as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Depreciation and amortization are computed using the straight-line method over the assets estimated useful lives.
- G. Income taxes – The Organization has received a determination letter from the Internal Revenue Service stating that it qualifies for tax-exempt status under Section 501(c)(3) of the Internal Revenue Code for its exempt function income and is classified as a publicly supported organization under Section 509(a)(1). Contributions to the Organization qualify for the charitable contribution deduction under Internal Revenue Code Section 170(b)(1)(A)(vi). In addition, the Organization is not subject to state income taxes on its exempt function income. The Organization has adopted the provisions of Financial Accounting Standards Board's – Accounting for Uncertain Income Tax Positions (FASB ASC 740-10) as it might apply to the Organizations' financial transactions. The Organization believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements. The years 2020, 2019, and 2018 are open for possible examination by the Internal Revenue Service.

**CROSS VERMONT TRAIL ASSOCIATION, INC.**  
**Notes to Financial Statements**  
**June 30, 2020**

**1. Summary of significant accounting policies (continued)**

- H. Advertising - The Organization's policy is to expense advertising costs as incurred. The Organization has recorded \$25 in advertising expense for the year ended June 30, 2020.
- I. Contributions and grants receivable – Contributions and grants receivable reflect unconditional promises to give that are recognized as revenue when the promise is received or, if conditional, upon satisfaction of the condition. The Organization believes that these receivables will be collected in full; accordingly, these statements do not contain a provision for uncollectible accounts.
- J. Refundable advances – The Organization records conditional grant awards and contributions received in advance of fulfillment of conditions as refundable advances. Amounts in the refundable advance account are recognized as revenue upon satisfaction of the conditions.
- K. Contributions – All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or are restricted by the donor for specific purposes are reported as net assets with donor restrictions. Unconditional promises to give, which do not state a due date, are presumed to be time-restricted by the donor and consequently are reported as net assets with donor restrictions.
- L. Conservation lands – Conservation land is real property with significant ecological and recreational value. These properties are either managed in an effort to protect the natural environment or transferred to other organizations who will manage the lands in a similar fashion. The Organization records land at cost if purchased, or at fair value at the date of acquisition if all or part of the land was received as a donation.
- M. Conservation easements – Easements acquired by the Organization are conservation easements and represent numerous restrictions over the use and development of land not owned by the Organization. Since these easements have no marketable value, and therefore no future economic benefit, they are not recorded as assets on the statement of financial position. All easements acquired by purchase are expensed in the statement of financial position. In all cases, the Organization monitors activities on the land and enforces restrictions.
- N. Functional expenses – The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include postage, which is allocated based on the estimated anticipated use.

**2. Concentration of credit risk**

The Organization maintains cash in deposit accounts with a single financial institution. Bank balances in excess of federal depository insurance limits as of June 30, 2020, were \$34,918. The Organization does not have a formal policy related to concentration of credit risk.

**3. Stewardship fund**

The Organization maintains and manages a stewardship fund to provide income for meeting the Organization's stewardship responsibilities as well as to cover legal costs associated with the enforcement of easement violations. Investment earnings from assets held in the stewardship fund are required to be used solely to support the CVTA easement stewardship program. The original principal amount in the stewardship fund is required to remain intact unless written approval is obtained from the funding agency, Vermont Housing and Conservation Board.

**CROSS VERMONT TRAIL ASSOCIATION, INC.**  
**Notes to Financial Statements**  
**June 30, 2020**

**3. Stewardship fund (continued)**

The Organization's policy is to invest the funds in an FDIC insured interest-bearing account. The Organization has adopted a policy not to withdraw any funds from the stewardship fund until it reaches \$25,000. Changes in stewardship fund net assets for the year ended June 30, 2020, were as follows:

		<u>With Donor</u>	
		<u>Restrictions</u>	
Balance, beginning of year	\$	10,674	
Contributions		4,000	
Investment return		199	
Balance, end of year	\$	<u>14,873</u>	

**4. Net assets with donor restrictions**

As of June 30, 2020, net assets with donor restrictions were restricted for the following purposes:

		<u>2020</u>	
Subject to expenditure for specific purpose:			
Stewardship	\$	14,873	
Powerdam project		265,058	
Other trail projects		<u>13,260</u>	
	\$	<u>293,191</u>	

As of June 30, 2020, the Organization maintained a donor restricted fund, the powerdam project, for the purpose of matching federal funding for new trail construction and a bridge over the Winooski River in East Montpelier, Berlin, and Barre Town.

**5. Contributions and grants receivable**

As of June 30, 2020, the Organization recorded contributions and grants receivable in the amount of \$58,257. The Organization anticipates collecting the entire amount of contributions and grants receivable during the year ending June 30, 2021.

**6. Property, plant, and equipment**

Property, plant, and equipment as of June 30, 2020, consisted of \$35,000 in conservation land.

**7. Concentration of revenue**

The Organization receives a substantial amount of revenue from a limited number of grantors. Of the \$261,446 recorded as total revenue and gains for the year ending June 30, 2020, \$118,861 came from three sources, which represents 45% of total revenue and gains.

**8. Grants**

The Organization has been awarded approximately \$898,265 in contracts and grants as of June 30, 2020, which have not been received or expended. These awards, which represent commitment of sponsors to provide funds on a cost-reimbursement basis for trail and bridge construction and will not be reflected in the financial statements until reimbursable activities have been conducted in accordance with the provisions of the grants.

**CROSS VERMONT TRAIL ASSOCIATION, INC.**  
**Notes to Financial Statements**  
**June 30, 2020**

**9. Line of credit**

As of June 30, 2020, the Organization had available a \$20,000 line of credit at a variable interest rate indexed to the Wall Street Journal Prime Rate plus 3%. The line of credit matures on March 28, 2021. As of June 30, 2020, \$0 was borrowed against this line of credit.

**10. Financial assets available to meet cash needs**

The following reflects the Organization's financial assets as of June 30, 2020, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date:

Financial assets, end of year	\$ 349,233
Less those unavailable for general expenditures within one year, due to:	
Contractual or donor-imposed restrictions	<u>298,191</u>
 Financial assets available to meet cash needs for general expenditures within one year of June 30, 2020	 \$ <u>51,042</u>

The Organization structures its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The Organization has a goal to maintain \$10,000 in unrestricted cash on hand to meet four months of normal operating expenses, which are, on average approximately \$2,500 monthly.

**11. Subsequent events**

The Organization evaluated its June 30, 2020, financial statements for subsequent events through June 15, 2021, the date the financial statements were available to be issued. The Organization is not aware of any subsequent events that would require recognition or disclosure in the accompanying financial statements.